

Additional Information

Bolton Council School Meals has taken all the necessary steps to meet the requirements of the Food Information Regulation directive which came into force December 2014.

The information School Meals provide on the 14 EU allergens will enable customers to know whether menu items are suitable or not for their particular needs.

School Meals aims to meet its allergen control objectives by focusing on three key areas: communication, robust food safety management systems and effective training and development.

School Meals takes staff training seriously and employs a number of methods to communicate and reinforce learning:

- Kitchen Induction
- Food Safety Induction
- Level 2 Food Safety
- Allergen Awareness
- HACCP for Managers

The catering team have invested significant resources to establish a procedure which ensures all school meal recipes and products include correct allergen facts, so that customers receive the most accurate and up to date information.

This information is available upon request or on the school meals website at www.bolton.gov.uk/schoolmeals

Other available websites include:

www.food.gov.uk/allergy

www.allergyuk.org

Bolton Council Department of Place
Community Services Division School Meals
Wellington House
Wellington Street
Bolton
BL3 5DX



Primary Schools Providing Therapeutic Diets

January 2022

School Meals for Pupils with Medical Conditions

Information for Parents and Carers

**Department of Place
School Meals**

**Bolton
Council**

Frequently Asked Questions

Q. My child has a food allergy can he/she have a school meal?

A. Yes, your child can enjoy school lunches.

We provide therapeutic diets for pupils with allergies who want to have a school meal. Therapeutic diets are provided for pupils with a medical problem, not just a dislike of certain food, If your child had multiple allergies medical evidence confirming the child's allergies is required.
For pupils with nut allergies please see leaflet for Nut and Peanut Allergies.

Q. What information is needed to provide a special medical diet?

A. It is the responsibility of the parent/carer to inform the school that their child has a medical condition and complete a SM100 Therapeutic Diet Request Form. Section 1 is to be completed for single, easily identifiable allergies. Section 2 of the form is to be completed for multiple allergies or specific requests a GP or consultant paediatricians' signature or medical evidence confirming the allergies is required.

Please Note: The provision of a therapeutic diet will not commence until the SM100 form has been signed and returned.

Q. What happens to the form or the medical evidence?

A. The evidence is stored securely and is used to produce a menu suitable for your child. **Medical evidence is only requested once** and will last for the 7 years your child attends primary school.

Q. How will I know what my child is being served?

A. Once the SM100 has been received we will post a copy of the menu to the address provided on the form.

Q. Are there any special procedures necessary at lunchtime to cater for pupils with allergies?

A. Individual schools will have their own procedure for identifying pupils with dietary needs. Please ask your child's school for their procedures.

Therapeutic Diets

Bolton Council School Meals aims to provide a menu for all children with medically required dietary issues.

We never knowingly use peanuts, nuts or peanut based products in the provision of school meals to primary schools.

However, some products may be produced in a factory where nuts and peanuts are used and therefore contamination of these products may occur. Bolton Council cannot therefore guarantee that all products are always nut and peanut free. Please see the leaflet for Nut and Peanut Allergies.

For other allergies:

- A SM100 form must be completed by the parent/carer and forwarded to the school kitchen or Catering Office.
- **Children will not be provided with a therapeutic diet until the SM100 form is registered and their needs agreed.**
- School Meals can cater for dairy free, egg free and wheat and gluten free diets.
- Combination diets to satisfy multiple allergies are provided if possible.
- We endeavour to keep therapeutic diets as close to the standard menu as possible to avoid children being 'different'.
- Carbohydrate values are available on request.

For more information on Therapeutic Diets please contact Karen Bird, Area Co-ordinator for School Meals on:

Tel: 01204 336955

or E-mail: karen.bird@bolton.gov.uk

SM100 Forms are available from the school office, school kitchen, school meals office or can be downloaded from the school meals website.

www.bolton.gov.uk/schoolmeals